

1 Regional Operations Centre (ROC) Managers' Weekly Meeting - Project Week 10  
2  
3 10.00 Contents and summary  
4 -----  
5 The agenda is at the following address: <http://agenda.cern.ch/fullAgenda.php?ida=a041893>  
6  
7 10.01 Time of meeting  
8 10.02 Attendance  
9 10.03 The All Activities Meeting (Ian)  
10 10.04 The execution plan (Alistair)  
11 10.05 The web site (Alistair)  
12 10.06 The time sheets (Ian)  
13 10.07 The second EGEE conference and the meeting in Catania (Ian)  
14 10.08 Moderators and reviewers for activities (Cristina)  
15 10.09 Round the regions (Cristina)  
16 10.10 Joint meeting with JRAL on Wednesday 9/6 (Enrico)  
17 10.11 AOB including agenda items for future meetings (Cristina)  
18 10.12 Actions  
19 10:13 Conclusion  
20  
21 The most important items on the agenda were:  
22 - To agree the WBS in the time sheets;  
23 - To agree the plan to complete the execution plan;  
24 - To agree the plan to complete the web site;  
25 - To bring ourselves up to date on the regional ROC activities.  
26  
27 The meeting was successful, in that there was general agreement about:  
28 - the WBS in the timesheets;  
29 - the plan to complete the execution plan;  
30 - the plan to complete the web site.  
31  
32 10.01 Time of meeting  
33 -----  
34 10:00 CET 08 June 2004  
35  
36 10.02 Attendance  
37 -----  
38 01 CERN Alistair Mills (CERN - secretary), Ian Bird, Nicholas Thackray  
39 02 Central -  
40 03 France Rolf Rumler (IN2P3), Pierre Girard (IN2P3)  
41 04 Germany Wolfgang ? (FZK)  
42 05 Italy Cristina Vistoli (INFN - chairperson), Enrico Ferro (INFN), Luciano Gaido  
43 06 UK Dave Kant (RAL)  
44 07 Northern Per Oster (KTH), Julius Wolfrat (SARA)  
45 08 Southeast Ognjen Prnjat (GRNET)  
46 10 Southwest Andreu Pacheco Pages (PIC)  
47 10 Russia -  
48  
49 Apologies  
50 06 UK John Gordon (RAL)  
51  
52 10.03 The All Activities Meeting (AAM) (Ian)  
53 -----  
54 Ian reported that an agenda page was available for this meeting (  
<http://agenda.cern.ch/fullAgenda.php?ida=a042415>). Unfortunately, Ian is unable to be there.  
Cristina agreed that she would lead the representation from SA1 and would visit CERN on 17/6 to  
discuss the meeting with Alistair and Ian.  
55  
56 Ian encouraged ROC managers to attend the meeting. [There is a problem with the availability of rooms  
at the Hostel at CERN at this time. If you need help to get a room, please contact me - Ed].  
57  
58 10.04 The execution plan (Alistair)  
59 -----  
60 Alistair reported that the preparation of the execution is now a matter of considerable urgency.  
There is a requirement that the document pass a long process of formal review which takes a month. To  
be ready on time, the formal review will commence on 30 June. The copy to be prepared for the 30  
June, must be substantially complete. After that time we have to document any changes! It is  
therefore very important to get it as close to complete as possible before this time.  
61  
62 Attached to the agenda for this meeting are documents about the contributions required from the ROCs.  
A good draft of the plan for each ROC is required before the next ROC meeting on 15 June. These plans  
will form part of the overall plan. The overall plan will be presented at the AAM and reviewed  
afterwards.  
63  
64 Ongjen asked for clarification about documenting the nature of intermittent resources in the plan for  
the ROC. Ian agreed that intermittent resources were acceptable, but that it was important to  
document this clearly in the ROC plan. Ian agreed to provide a further written clarification about  
this. He said that the ROCs may make commitments to investigate such matters, but they should avoid  
making commitments in anticipation of the results of an investigation.  
65  
66 10.05 The web site (Alistair)  
67 -----  
68 Alistair reported that a prototype web site was being prepared so that ROCs could have a site which  
looks like part of EGEE. Rolf agreed to test the prototype. Alistair said that the prototype would  
be made available to all ROCs following a test.  
69  
70 Rolf reported that there had been a misunderstanding about the French ROC web site. Alistair said  
that he would investigate.  
71  
72 10.06 The time sheets (Ian)  
73 -----

74 The new timesheet procedure for reporting May will be published by the PO later this week. A prototype of the spreadsheet is available in the agenda page. The process and the spreadsheet have been approved both by the EU and the project technical director. These will be simpler and clearer than those for reporting April. A tool is being developed to make time sheets simpler in the future. It is unlikely that this tool will be ready for general use until October. In the meantime it is expected that the new timesheet will prove less troublesome than the previous one, but will be in use for several months. Alistair has worked with the PO on the process of simplification, and will continue to be involved with the new tool development. You should address concerns, questions etc to Alistair.

75

76 There was talk about the WBS in the prototype of the new spreadsheet for the timesheet. It was agreed that it was satisfactory, but that there were minor details to be corrected by Alistair and Cristina.

77

78 10.07 The second EGEE conference and the meeting in Catania (Ian)

79 -----

80 Ian reported that the second EGEE conference (EGEE-2) will take place on the week of 22/11-26/11 in Den Haag in the Netherlands. The meeting will be five days long. The parallel sessions about the work of the Activities will take place on Wed-Thurs 24-25/11. There will be a more detailed agenda on the agenda pages of EGEE soon. People should consider if they are going to attend. Terena have invited suggestions to improve the conference.

81

82 Ian reported that there will be a three day meeting in Catania in July (14-16/07) organised by NA4. There is an agenda page available at: <http://agenda.cern.ch/fullAgenda.php?ida=a041952>. The part involving SA1 will take place on Friday 16/07. Ian and Markus Shultz are intending to attend on 15-16/07. Cristina and Dave Kant will probably attend also.

83

84 10.08 Moderators and reviewers for other activities (Cristina)

85 -----

86 There was discussion about the process by which deliverables from EGEE become approved and sent to Brussels. The process involves the appointment of a moderator by the PEB. The moderator appoints reviewers. The process takes a month, and from now until the end of the project there will be on average about three new deliverables each month. Ian encouraged people to review the list of future deliverables and for people to be prepared to act either as a moderator or as a reviewer for other activity deliverables.

87

88 10.09 Round the regions (Cristina)

89 -----

90 Northern

91 Jules (SARA) reported that they had installed LCG-2 for the cluster operated by SARA and the SE already can be accessed by NIKHEF for the Atlas Data Challenge. The NIKHEF (CE) resources are ready for the Atlas data challenge.

92

93 Per (KTH) reported that they will upgrade to LCG-2 after the vacation period and that the current Nordugrid infrastructure is ready for the Atlas data challenge.

94

95 Italy

96 Cristina reported that Italy has installed a resource broker. They have also been working on the VO support for BioMed. (France has its VO for BioMed working). They also have the certification part of the ROC working. There will be a meeting in Italy of the partners in Italy in the ROC later this week.

97

98 UK

99 Dave reported that have 11 sites are running LCG-2 in UK. More will be joining soon (this week). He reported that he also had the ROC web site running. He is currently doing testing on the off line version of the accounting system. He is expecting to start online testing this week. In due course he will be publishing data from the accounting system, and will keep us informed.

100

101 France

102 Rolf reported that they are adding 20 nodes to the site at Lyon this week and the site in Clermont Ferrand should be ready soon. The VO for Bio Med is now integrated. They are still waiting for a certification of the Lyon site by Atlas. There will be a meeting of the French ROC partners this week.

103

104 Germany

105 No new report from Germany. See previous meeting.

106

107 South West

108 Andreu reported that they have 7 sites running LCG-2, and participating in the Atlas Data Challenge and CMS. He said that they were planning to work with the accounting system for the UK. He also reported recruiting someone to work with the VOs at Valencia.

109

110 CERN

111 No new report. See previous meeting.

112

113 South East

114 Ognjen reported that they have three grid sites in the test zone: one in Greece and two in Isreal.

115

116 Central

117 No report available.

118

119 Russia

120 No report available.

121

122 10.10 Joint meeting with JRAL on Wednesday 9/6 (Enrico)

123 -----

124 Enrico reported his intention to attend the meeting at CERN on 9/6/04. There was general acceptance about the importance of Scientific Linux as a low cost deployment platform, and that the meeting was to discuss with JRAL adoption as a reference platform for development. There was discussion about the distinction between reference platforms and certified deployment platforms. Ian asked that people clearly distinguish between these two matters. The choice of the platforms which are used as reference platforms for development is really a matter for JRAL and should not be of concern to SA1.

124 However he invited people to send comments to the ROC mailing list about this.  
125  
126 10.11 AOB including agenda items for future meetings (Cristina)  
127 -----  
128 Alistair reported that a draft agenda has been added to next week's meeting including the following  
items:  
129  
130 Quarterly report  
131 Round the regions  
132 Time sheets  
133 Execution plan  
134 AAM  
135 AOB  
136  
137 Rolf asked about clarifications about the operations of the CIC. It was agreed to add this as an  
agenda item for next week.  
138  
139 Rolf asked about the integration of resource centres into VO in general and bio med in particular. It  
was agreed to add this as an agenda item for next week.  
140  
141 Cristina said that locations had been added to the Agenda system at CERN for each of the ROCs, and  
that they should use this system as a location to capture information contained in regional meetings.  
It was agreed that this was a good idea if the information was in English and of general relevance.  
If the material is in other languages and of only regional relevance, it may be kept closer to source.  
Cristina asked all regions to use the CERN Agenda system when appropriate for meetings, even if they  
did not involve CERN.  
142  
143 10.12 Actions  
144 -----  
145 NB The number of the action items is not related to the sections of this minute.  
146  
147 10.01 Add Nicholas Thackray to the roc mailing list Alistair  
148 10.02 Publish minutes for the meeting to the agenda page Alistair  
149 10.03 Add July meetings to the agenda pages Alistair  
150 10.04 Add items to the agenda page for next week (see 10.11) Alistair  
151 10.05 Provide a version of the ROC execution plan for 15/06/04 All  
152 10.05 Use CERN hosted agenda system when appropriate All  
153 10.06 Be the primary representative of SA1 at the AAM on 18/6 Cristina  
154 10.07 Test prototype EGEE ROC web site with France and then distribute Alistair/ Rolf  
155 10.08 Notify Cristina/ Alistair if intending to attend the AAM on 18/6 All  
156 10.09 Make final corrections to the WBS in the spreadsheet for the timesheet Alistair/ Cristina  
157 10.10 Make a clarification available about intermittent resources in RCs Ian  
158 10.11 Clarify the misunderstanding about the French ROC web site Alistair  
159 10.12 Plan to attend EGEE-2 in Den Haag in November, and send comments to Terena All  
160 10.13 Notify Cristina/ Ian if intending to attend the meeting in Catania in July All  
161 10.14 Send comments about reference platforms to the ROC mailing list All  
162  
163 10.13 Conclusion  
164 -----  
165 The meetings in June will be at the following times:  
166  
167 10:00 CET 08 June 2004  
168 10:00 CET 15 June 2004  
169 10:00 CET 22 June 2004  
170 10:00 CET 29 June 2004  
171  
172 New meetings in July have been scheduled at the following times:  
173  
174 10:00 CET 06 July 2004  
175 10:00 CET 13 July 2004  
176 10:00 CET 20 July 2004  
177 10:00 CET 27 July 2004  
178  
179 The meeting concluded at 11:50 CET.  
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