

Meeting Object: **PEB**

Editor(s): **Bob Jones, Marc-Elian Bégin**

Meeting Date: **23/6/2005**

Meeting Place: **CERN, 600-R-002 + Phone**

Attendees: NA1: Bob Jones, Marc-Elian Bégin, Dieter Kranzlmüller
NA2: Jim Buddin (phone)
NA3: David Fergusson (phone)
NA4: Massimo Lamanna, Vincent Breton (phone)
SA1: Ian Bird
SA2: Jean-Paul Gautier (phone)
JRA1: Maite Barroso
JRA2: Gabriel Zaquine
JRA3: Ake Edlund (phone)
JRA4: Kostas Kavoussanakis (phone)

Apologies: JRA2: Alberto Aimar, NA4 : Frank Harris

Absent:

Distribution: PEB Members

Information [Minutes](#) from the previous meeting

1. PROPOSED AGENDA

- Minutes of the previous meeting and issues arising
- PTF future
- Status of deliverables and milestones (Gabriel)
- EGEE-II material (deadline Wednesday text, Friday manpower)
- AA meeting attendance
- GGF attendance
- Pisa conf: deadlines for sessions, chairs, speakers etc. (Jim)
- AOB

2. AGENDA ITEMS

a. Minutes of the previous meeting and issues arising

Minutes accepted

Review of action items

See action table here:

<http://egee-intranet.web.cern.ch/egee-intranet/Project-Structure/boards/PEB2.html>

Deliverables and Milestones

Find updated list of Deliverables and Milestone here:

<http://egee-jra2.web.cern.ch/EGEE-JRA2/EUDocuments/Deliverables/Deliverables.htm>

New action status:

131 “Activities should send list of people that would like to attend GGF (June 26-29 Chicago)”: The following EGEE members will attend GGF14:

JRA1:

- Peter Kunszt from JRA1/DM
- Steve Fisher and Abdeslem Djaoui for JRA1/UK.
- Tiziana Ferrari from JRA1/IT might attend but no confirmation

NA4:

- Vincent Breton
- Yannick Legre
- Roberto Barbera: attend the first meeting of the re-newed Grid Computing Environments (GCE) Working Group and to present GENIUS and GILDA at the Science Gateways Workshop

NA3:

- Malcolm

- several staff from Edinburgh at GGF14 (Dave Berry, Neil Chue Hong, Steve Davey, ...), not necessarily all dedicated to EGEE.

JRA3:

- David Groep
- Olle Mulmo

JRA4:

- Mark Leese (NM-WG)

NA5:

- Christos Kenelopoulos (CAOPS WG co-chair)

Closed

b. PTF future

Bob explained the situation that the PTF will likely stop meeting. Its objectives were to look after: Requirements, interfaces for services and priority of features for gLite. Cal and Meb sent a joint email to the PTF and Bob explaining the reasons for stopping the PTF.

A conversation followed. Ian said that the PTF was not the right place to discuss these topics and that the objectives of the PTF were too wide, but didn't know how to replace it.

There was also a discussion on the requirements the PTF had responsibility for. The general consensus was that the requirements database is useful and needs to be kept up to date. It is an important tool especially for the longer term planning of middleware. We therefore need to keep a forum on requirements alive.

We also agreed that it was useful to have an up to date understanding of what's implemented and tested in gLite and that it should be kept in sync with the requirements database.

Ian said that we need to focus on getting the s/w to work in the next 6 months and only focus on critical services.

Maite reported that Frédéric and Erwin were in agreement to stop the PTF.

Ake: JRA3 people were too busy to follow it up. We should focus only on 1 thing at a time.

David: it is useful to have interfaces managed by such a forum.

Massimo: the prioritisation of requirements is very hard in our environment (HEP).

Bob: the Baseline Services (BS) **is** the de-facto HEP prioritisation for gLite. We need an event to discuss where we are with the latest release, and where we want to go next.

We discussed the possibilities to get the existing LCG BS group open to EGEE non-HEP applications. The frequency of meeting was also discussed, without a clear conclusion.

Conclusion:

Bob mentioned that JRA1, SA1 and ARDA meeting weekly to ensure the highest priority issues are tracked. Need to find a way to drive JRA1 on a 2 weeks time scale. But we also need to include sites and non-HEP apps.

Work on Requirements can go at a lower rate. NA4 will take care of it.

>>> Action (NA4): Take over requirements DB from the PTF

>>> Action (SA1/JRA1/NA4): Define the forum to drive JRA1's workplan

>>> Action (All): Define a way to address the control of the gLite interfaces

Bob will send an email to reply to Cal and Meb's email (done since the meeting).

c. Status of deliverables and milestones (Gabriel)

PM14

DJRA1.4:

- PTF discussed it and will provide feedback
- Massimo: the workplan is also part of it (part of the deliverable's title). The reviewers are giving feedback but not necessarily endorsing the deliverable.
- The "workplan" could be redefined for this deliverable at a higher level workplan. Meb: We could provide a split between short/medium/long term features

Ian: we've spent 6 months in getting the software on the Pre-Production Service, we need to be reasonable about what we'll be able to do by the end of the project.

We all agreed that we need to focus on critical tasks for gLite: bug fixes and critical process.

We need to make sure that we don't commit to all the elements in this workplan document for EGEE-II.

When we have the comments on the architecture, we will put on the PEB's agenda the discussions on the workplan.

DSA1.6: Review ongoing (2nd round)

PM15:

DJRA1.5: Gabriel is chasing missing reviewers.

d. EGEE-II material (deadline Wednesday text, Friday manpower)

Bob said that he had received several inputs. He was still missing inputs from SA1 and NA3. Ian said that he will send something, but discussion is ongoing within the SA1 activity. NA3 will send something soon.

Bob: the need to get the effort figures and compare them with the available budget.

Ian: for example, SA1 delivers training, so we need to take this into account.

Bob: we need to total the amount of effort required to do given tasks. Then we'll try to allocate these to regions.

Dieter: We really need these figures to argue in the PMB the right effort distributions.

Bob: schedule:

Monday: new release of document (with more text + manpower)

1st July: PMB: Agree on the extended proposal.

Federations will decide on which partners will take part in which task.

AA meeting (5-6 July)

13th July: PMB: another meeting

PEB will be consulted between each step.

e. AA meeting attendance

Following is the expected attendance for the AA meeting:

- SA1: Ian will be there Wednesday only
- JRA1: Erwin will be there
- JRA3: Ake
- JRA2: Gabriel

- SA2: Jean-Paul will be there
- NA2: PO
- NA3: Neither David nor Malcolm will be present. David will send prepare material* and Bob will give the presentation (as well as NA2)
- NA4: Vincent

* including planned task, organisation and manpower-levels as slides

We will start to fill in the AA agenda with specific talks after we received inputs.

f. GGF attendance

Reminder: When a trip like GGF is to be charged to EGEE, an request has to be sent to the PO, one month in advance, in order for the PO to clear the authorisation with the EU.

See action 131 in section 2.

g. Pisa conf: deadlines for sessions, chairs, speakers etc. (Jim)

Jim summarised his email sent previously.

We will still have summary sessions, even if the management is not all there on the Friday.

We need to be clear on what will the subject for the plenary.

Jim: there will be a "submission form" feature to ask questions during sessions.

We discussed the disappointing level of questions and discussions during the Athens plenary day. Here's a summary of potential improvements:

- The presenters should prepare their presentation to engage the audience.
- We will also need to carefully select a good chair-person for the plenary. Having a panel could also be a good way to encourage questions and discussions with the audience.
- We could also prepare provocative presentations, to trigger discussion.

>>> Action (All): Propose questions, issues that should be addressed during the plenary session

>>> Action (All): Review the list of parallel sessions (2 weeks)

h. AOB

MoUs

Vincent explained the situation with the MoUs (action 105 + 109). NA4 seem to think that NA3 and SA1 hadn't provided missing information. David said that he thought they had provided all the required data. For SA1, Rolf is the person to provide the missing inputs.

QRs

Gabriel reminder everybody that the deadline for the next QR is July 10th.

Next meeting: 30th of June 2005 at 16:00

3. PEB PROGRAMME OF WORK

See Programme of Work table here:

<http://egee-intranet.web.cern.ch/egee-intranet/Project-Structure/boards/PEB2.html>